

# **Chevy Chase Village Board of Managers' Meeting**

## **July 11, 2016**

***Note:** These minutes reflect the Board's actions only, and do not include remarks made by members of the Board of Managers, Legal Counsel, Village Staff or others in attendance.*

### **BOARD OF MANAGERS**

Michael L. Denger, Chair	Absent
Elissa A. Leonard, Vice Chair	Absent
David L. Winstead, Secretary	Present
Minh Le, Assistant Secretary	Present
Gary Crockett, Treasurer	Present
Robert C. Goodwin, Jr., Assistant Treasurer	Present
Richard M. Ruda, Board Member	Present

### **STAFF**

Shana R. Davis-Cook, Village Manager	Present
John Fitzgerald, Police Chief	Present
Michael Younes, Director of Municipal Operations	Present
Demetri Protos, Finance Director	Present
Ellen Sands, Permitting & Code Enforcement Coordinator	Present
Melissa Wiak, Community Liaison/Administrative Assistant	Present

### **COUNSEL**

Suellen M. Ferguson, Village Counsel	Present
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Mr. Goodwin, Acting Chair of the Board of Managers, called the meeting to order at 7:33 p.m.  
Mr. Denger and Ms. Leonard were absent.

### **Approval of Minutes from the Board's Executive Session Meeting held on June 13, 2016**

Minutes of the Board's executive session held on June 13, 2016 were circulated to the Board prior to the meeting.

*Mr. Crockett moved to approve the minutes of the Board of Managers' executive session held on June 13, 2016, as drafted.* Mr. Ruda seconded the motion. Mr. Goodwin, Ms. Le, Mr. Crockett, and Mr. Ruda voted in favor of the motion. The motion passed.

### **Approval of Minutes from the Board's Regular Meeting held on June 13, 2016**

Minutes of the Board's regular meeting held on June 13, 2016 were circulated to the Board prior to the meeting.

*Ms. Le moved to approve the minutes of the Board of Managers' regular monthly meeting held on June 13, 2016, as drafted.* Mr. Crockett seconded the motion. Mr. Goodwin, Ms. Le, Mr. Crockett, and Mr. Ruda voted in favor of the motion. The motion passed.

## **Consent Agenda—Tree Removal Consent Agreements:**

### **Tree Removals Requested by PEPCO on behalf of the property owners:**

- **A-2246: Mr. & Mrs. Thomas Dupree, 8 Magnolia Parkway**

Removal of one 14-inch diameter Ash tree located in the south (side) yard of the property.

*There were no requests from Board Members to remove Case A-2246 from the Consent Agenda. The Consent Agreement was deemed approved.*

- **A-2247: Mr. & Mrs. Valery Amiel, 5701 Western Avenue**

Removal of one 18-inch diameter Ash tree located in the Wisconsin Avenue (front) yard of the property.

*There were no requests from Board Members to remove Case A-2247 from the Consent Agenda. The Consent Agreement was deemed approved.*

### **Variance and Special Permit Requests**

- **A-6974 (Special Permit Request): Ms. Janet N. Regan & Mr. Patrick M. Regan, 6 Quincy Street**

Attach a wrought iron fence measuring a maximum of three feet, nine inches (3'-9") in height onto an existing masonry retaining wall measuring a maximum of eight (8) feet in height located in the rear (south) yard of the property. The maximum height of the proposed fence and wall would be eleven feet, nine inches (11'-9") as measured from the directly abutting property.

*Mr. Crockett moved to approve the Special Permit request in Case A-6974 on the basis that the evidence presented, including the Staff Report and Case Synopsis, demonstrates that the applicable requirements for approval of the Special Permit have been met. Staff is directed to draft a decision based on this evidence, including findings of fact and conclusions, approving the Special Permit request. Ms. Le seconded the motion. Mr. Goodwin, Ms. Le, Mr. Crockett, and Mr. Ruda voted in favor of the motion. The motion passed.*

Mr. Winstead arrived at 7:50 p.m.

- **A-6980 (Variance Request): Mr. Manuel P. Bramao & Ms. Jamie Lubar Bramao, 1 East Lenox Street**

Construct a swimming pool which would align with the front (Connecticut Avenue) main building line and which would encroach fifteen (15) feet forward of the setback. Mr. Manuel Bramao was in attendance. Discussion followed.

*Mr. Bramao requested that this matter, along with Case A-6977, a request for a variance to install fencing which would measure a maximum of six feet, six inches (6'-6") in height between the front (Connecticut Avenue) lot line and the twenty-five (25) foot front (Connecticut Avenue) building restriction line (BRL), be continued to the Board's September 12, 2016 regular meeting to allow him additional time to gather more information in support of the request and to allow the Applicants to apply for an Historic Area Work Permit from the Historic Preservation Commission.*

### **Treasurer's Report**

The Treasurer's Report was distributed to the Board and posted to the Village website prior to the meeting. *No formal action was taken by the Board.*

### **Matters Presented for Board Discussion and Possible Action (where required)**

**Adoption of Resolution No. 04-02-16:** An Ordinance to amend Chapter 2, "Public Ethics", Sec. 2-6, "Financial Disclosure – Village Elected Officials and Candidates to be Village Elected Officials", to require that an applicant for appointment to an elected position file a Financial Disclosure Statement at the time the Certificate of Appointment is filed.

*Mr. Crockett moved to approve Resolution No. 04-02-16, as drafted.* Ms. Le seconded the motion. Mr. Goodwin, Mr. Winstead, Ms. Le, Mr. Crockett, and Mr. Ruda voted in favor of the motion. The motion passed.

### **Committee Matters**

#### **Election Supervisors**

- Reappointment of Charlotte Jones Carroll (East Irving Street) as Chair, term ending July 2017.
- Reappointment of Mary Sheehan (West Kirke Street) as a member, term ending July 2020.

*Ms. Le moved to reappoint Charlotte Jones Carroll (East Irving Street) as Chair, term ending July 2017 and to reappoint Mary Sheehan (West Kirke Street) as a member, term ending July 2020.* Mr. Ruda seconded the motion. Mr. Goodwin, Mr. Winstead, Ms. Le, Mr. Crockett, and Mr. Ruda voted in favor of the motion. The motion passed.

### **Board Reappointments of Chairs to Village Committees (All 2-Year Appointments)**

- Financial Review: Louis Morsberger (Cedar Parkway)
- Public Safety: Saul Goodman (Cedar Parkway)
- Tree: Samuel Lawrence (East Lenox Street)

*Mr. Crockett moved to reappoint Louis Morsberger (Cedar Parkway) as Chair of the Financial Review Committee; Saul Goodman (Cedar Parkway) as Chair of the Public Safety Committee; and Samuel Lawrence (East Lenox Street) as Chair of the Tree Committee, all for two-year terms ending July 2018.* Mr. Ruda seconded the motion. Mr. Goodwin, Mr. Winstead, Ms. Le, Mr. Crockett, and Mr. Ruda voted in favor of the motion. The motion passed.

### **Police Report**

The Police Report was distributed to the Board and posted to the Village website prior to the meeting. Discussion followed. *No formal action was taken by the Board.*

### **Manager's Report**

The Manager's Report was circulated to the Board prior to the meeting. Ms. Davis-Cook reported that she had identified three additional transient lodging facilities (short-term rental of

rooms or whole houses) in operation within the Village since the Board's previous regular meeting. *No formal action was taken by the Board.*

### **Adjournment**

*Mr. Ruda moved to adjourn the meeting.* Mr. Winstead seconded the motion. Mr. Goodwin, Mr. Winstead, Ms. Le, Mr. Crockett, and Mr. Ruda voted in favor of the motion. The motion passed. The motion passed. The meeting adjourned at 8:25 p.m.

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Attested by: Shana Davis-Cook, Village Manager

*Final.*